

## PRACTICAL TRAINING: COUNCIL MEMBER POST ELECTION ESSENTIALS 2018/2019

### Tools for Sound Decision Making

#### 1. *How We Work: Council as a Team*

Different backgrounds, ideas, values, passions. The Elected Members represent their communities which is an important part of being a democracy. But how do you do that in a constructive manner and make effective decisions for the good of the whole community. This session will provide tools to assist Elected Members to work together to develop the best outcomes for all of the Council's communities.

Duration: 1 ½ hours

#### 2. *What We Do: Strategic Planning, Community Engagement, Consultation and Services Provided by Council*

What does the community want from Council? How can Elected Members find out and decide on service delivery that fits with their community wants and needs? This session will cover the practical components of Strategic Planning, Community Voice and Service Delivery.

Duration: 1 ½ hours

#### 3. *How We Do: Asset Management, Long Term Financial Planning, Annual Business Plans and Budgets, and Revenue*

How does Council pay for what the community wants and needs? This session will cover the information that Elected Members need to make sound financial decisions that provide sustainable services to the community.

Duration: 2 hours

#### 4. *How We Know: Risk Management, Financial Reports, Audit Committee*

How does Council know that they are on the right track? This session will assist Elected Members to understand the risks that face Council and the tools that inform them of how Council is progressing in delivering the services to their communities.

Duration: 2 hours

## Mandatory Training

Our training has been developed to provide Elected Members with an understanding of the key skills and knowledge that will assist them to undertake their roles with a level of confidence. The training will assist new and returning Elected Members.

The content of topics 2, 3 and 4 meet more than the minimum requirements for the Mandatory Training Standards - part of Module 1 and all of Module 4.

## Cost

The Cost for this day's training is \$3000 plus GST. Travel costs will be charged at cost where required.

All Members of Council, Audit Committee and relevant Staff are included in this price.

The training can be undertaken in one day or spread over a number of sessions.